



3rd June 2011

ANNUAL GENERAL MEETING Hong Kong Netball Association

NOTICE OF MEETING

28th June 2011

Notice is hereby given that the Annual General Meeting of the Hong Kong Netball Association will be held on Tuesday 28th June 2011 at 7:30pm, Happy Valley Suite, Hong Kong Football Club, 3 Sports Road, Happy Valley, Hong Kong.

In accordance with HKNA's Memorandum & Articles of Association

- Each Ordinary Corporate Member, Ordinary Individual Member, Ordinary Junior Individual Member, Life Member and Associate Member shall be entitled to one vote on any motion or matter to be voted upon by the Members in General Meeting. Visiting Members shall not be entitled to vote on any motion or matter to be voted upon by the Members in General Meeting. On a poll, votes may be given in person or by proxy.
- A Voting Member may appoint a proxy to act in place or instead of the Voting Member either generally, for a specified period or for a specified General Meeting. (Proxy form enclosed)
- In order to be valid, an instrument appointing a proxy shall be deposited with the Secretary not less than 48 hours before the time appointed for holding the General Meeting or adjourned General Meeting at which the person named in the instrument proposes to attend and vote.

In accordance with HKNA's by-law

- Each team is required to have a minimum of two representatives present at the AGM to qualify for the refund of the team deposit.

In accordance with the HKNA Memorandum & Articles of Association, the members of the Executive Council shall be elected by majority of Voting Members present in person or by proxy and entitled to vote at each Annual General Meeting.

The Executive Council must include members holding the following positions and offices:

- President
- Vice-President
- Treasurer
- Secretary
- such other positions and offices as the Executive Council may from time to time determine.

Any member may submit notice of any other business to be considered at the A.G.M. Such notice must be in writing and must be received by the HKNA by Tuesday 14th June 2011 at 4.00pm.

A copy of the agenda, proxy form, minutes of last AGM (minutes are available from the HKNA website) and 2010/11 audited accounts are enclosed for your reference.

This notice is being sent to the all captains/convenors and all members to their respective email addresses on our record and it will be posted on the HKNA website. (<http://www.netball.org.hk>)

Hong Kong Netball Association Limited (香港投球總會有限公司)

I/We, _____

being an Ordinary/Associated corporate/Individual/Individual Junior/Life Member of the above named Association hereby appoint _____

of _____

as my Proxy, to vote for me/us and on my/our behalf at the General Meeting of the Association for _____ month from the date hereof or at the General Meeting of the Association to be held on the 28th day of June 2011 and at any adjournment thereof.

As witness my hand the _____ day of

SIGNED by the said _____)

in the presence of _____)

HONG KONG NETBALL ASSOCIATION

Annual General Meeting

7:30pm, 28th June 2011
Happy Valley Suite
Hong Kong Football Club
3 Sports Road,
Happy Valley, Hong Kong

AGENDA

1. To approve Minutes of the Annual General Meeting held on 29th June 2010 and to consider matters thereon (*note 1*).
2. To receive the report of the President (*note 2*)
3. To receive the report of Convenors – League, Development, Umpiring and Coaching. (*note 2*)
4. To receive the Auditors report and receive, consider and adopt the Audited Financial Statements for the year ended 31 March 2011 (*note 3*)
5. To elect Executive Council Members for 2011/12 (*note 4*).
6. To appoint Auditor for the coming financial year 2011/12.
7. To consider and transact any other business of which due notice has been given and received (*note 5*).

Notes

1. A copy of the minutes of the AGM had been on the website as well as enclosed all members together with the Notice of AGM
2. Report will be distributed on AGM date and will be maintain at the HKNA office
3. A copy of the 2010/11 audited accounts enclosed with this AGM notice
4. Nomination for Executive Council members enclosed. Nominations to be received by 4.00pm on 14th June 2011.
5. Any proposed items for consideration as any other business for item 5 should be submitted in writing by 4.00pm on 14th June 2011.