

## HONG KONG NETBALL ASSOCIATION

### Council Meeting Minutes

7:40pm, Tuesday 1 March, 2011

Meeting Room 4, Olympic House, 1 Stadium Path, Causeway Bay

<p><b>Present</b>                  Veronica Arnold (VA)                  Jenny Chadwick (JC)                  Leesa Youl (LY)                  Jo Reed (JR)                  Lorraine Pak (LP)                  Polly Yu (PY)                  Ciara Waller (CI)</p>	<p><b>Apologies</b>                  Ellen Flaherty (EF)                  Cara Wallace (CA)                  Shirley Yuen (SY)                  Iris Chan (IC)</p>
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	<b>Start at 7:40pm</b>	<b>Action required from</b>
<b>1.</b>	<b>Minutes of Last Meeting</b>	
	<ul style="list-style-type: none"> <li>● No further comment on the minutes</li> </ul>	
<b>2.</b>	<b>Account Report</b>	
	<ul style="list-style-type: none"> <li>● Suggest to practice better book keeping for day to day expenses</li> <li>● JR to talk with Alice about the daily procedures</li> <li>● JR to work with Alice about the payment of the bonuses to the paid staff</li> <li>● JR to share contact of the cap suppliers information to LP/CA</li> </ul>	<p><b>JR/Alice</b></p> <p><b>JR/LP/CA</b></p>
<b>3.</b>	<b>Development Report</b>	
	<ul style="list-style-type: none"> <li>● No comment on the report</li> <li>● <u>Venues Application:</u>                      Alice/LP to find out the suitable procedure from Carrie from LCSD                      Then VA to follow up to appeal their decision</li> <li>● <u>Thanks Coach Award:</u>                      17 nominations received                      \$400 token to each nominee                      Suggest to send next year's application form to schools' head of PA/ Principal and indicate clearly that the award does not cost anything</li> </ul>	<p><b>Alice/LP VA</b></p> <p><b>LP</b></p>
<b>4.</b>	<b>Joint-University Tournament Report</b>	
	<ul style="list-style-type: none"> <li>● VA to contact SY for the allocation of umpires</li> <li>● Rearrange the game HKU vs CU</li> <li>● VA to send email to IC to evaluate the need of filling out players and substitutes form</li> </ul>	<p><b>VA/SY IC VA/IC</b></p>
<b>5.</b>	<b>Mens and Mixed League Report</b>	
	<ul style="list-style-type: none"> <li>● Men's league:                      Send invitation to the men from previous mixed league teams, HKNA can line up teams for interested</li> </ul>	<b>CI</b>

	<p>male players Waiting Alice for court confirmation Waiting VJ for interested men's teams VA to arrange umpiring</p> <ul style="list-style-type: none"> <li>● Mixed leagues: CI to send out invitation to members</li> </ul>	<p>CI</p>
<b>5.</b>	<b>News Coverage Epoch Times</b>	
	<ul style="list-style-type: none"> <li>● Suggest to have the final draft approval before printing to make sure the info is right</li> <li>● Suggest to include photos, distant shots LP to check consent from photographers if use existing photos</li> <li>● CI to draft a quote for VA's approval</li> </ul>	<p>CI/LP</p> <p>CI</p>
<b>6.</b>	<b>Marketing Materials Reminders</b>	
	<ul style="list-style-type: none"> <li>● CA to add event calendar at the back</li> <li>● LP to send her input to the committee</li> </ul>	<p>CA</p> <p>LP</p>
<b>7.</b>	<b>A.O.B.</b>	
	<ul style="list-style-type: none"> <li>● <b>End of Season</b> Budget: \$250/person Estimated no. of people: 70-100 Suggest to be in informal dinner format LY to liaise with EF to get quotes from HKCC and HKFC LY to look for other options like hotels/ Kila Potential date: May 6, 2011 Friday</li> <li>● <b>AGM</b> Date: TBC, suggest to hold earlier than June 29</li> <li>● <b>Tri-Nation</b> Need to finalize the date and venue asap funding from LCSD will be confirmed in 2 weeks. Once funding is confirmed, VA will reach out to foreign countries</li> <li>● <b>Ladies Leagues</b> LY/JC to put out reminder email that punctual desk duty is required, if not penalty will be incurred</li> </ul>	<p>LY/EF</p> <p>LY</p> <p>VA</p> <p>LY/JC</p>
	<p><b>Ended at 20:50</b> <b>Next Meeting April 12, 2011, 7:30pm, Meeting Room 1</b></p>	

Signed as true copy

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Arnold Veronica June  
President